

**Blue Hill School Committee Meeting
February 24, 2003
Blue Hill Consolidated School
Minutes**

A. Call to Order - Roll Call

The meeting was called to order at 6:36 pm by Chair Don Eley followed by the salute to the flag.

Members Present: Don Eley, Trish Pettigrew, Lori Huckel, Anne Louise d'Entremont, Ben Wootten

Members Absent: None

Others Present: Steve Harris, Jan Snow, Laurie Haapanen, Sandra Goodman, Tammy Wardwell, Loretta Smith, Patricia Perkins, Rachel Leach, Meg Maiden, Beth Jackson, Gail Ladd, Dewaine Craig

B. Flag Salute

C. Approval of Agenda

Lori Huckel moved, and Ben Wootten seconded, to approve the agenda with the following additions and amendment:

G. Old Business #1. Non-Resident Employee Elementary Tuition Waiver Policy 5302.1A and Procedure;

H. New Business #A Laurie Haapanen, MEA UniServ Director's presentation;

F. Specialist Presentation moved to the March agenda

The motion passed 5-0

D. Approval of Minutes of Previous School Board Meetings (Enclosed)

Ben Wootten moved, and Anne Louise d'Entremont seconded, to approve the minutes of the January 8, 2003 and January 18, 2003 meetings.

The motion passed 5-0

E. Communications

Letter from Kathy Hally

Letter from Tammy Wardwell

Letter from Leigh Woodbury

Letter from Laurie Haapanen, MEA UniServ Director

F. Comments and/or Questions from the Public

Specialists Presentation - Moved to the March meeting

G. Old Business

1. The Non-Resident Employee Elementary Tuition Waiver Policy 5302.1A and Procedure were reviewed.

No changes were made.

H. New Business

a. Laurie Haapanen, UniServ Director from MEA, discussed representing and negotiations for the secretaries, food service staff, custodians, education technicians, and rehabilitation assistants.

- She described two options for this group to organize into a recognized bargaining unit.

A. Voluntary Recognition or B. Forward Election Process

- Items to be discussed would include wages and benefits under the umbrella of the Blue Hill Teachers' Unit

- Process questions included:

Number of positions; Total number of employees to be represented .

Where located;

Authorization cards to each employee who wish to give permission for the MEA to represent them as their exclusive employment bargaining agent;

Person(s) who the Board will be negotiating with through the local unit or through MEA. (It will be the local unit with the MEA's help the first time through the process.)

Continued on page 2

Discussed: If all, who signed authorization cards, knew this formalized a collective bargaining unit?
Full-time Membership Fees \$139.50 Part-time Membership Fees \$69.75 plus a local association fee
If the Board signs on to a formal agreement, the individuals still may select not to belong.

- Don Eley personally wished to move the process slowly due to the worthwhile, meticulous and time consuming process to implement.
- Laurie Haapanen stated she was not wishing to hurry the process. She needs time to work out the details to organize this as a new unit. This will not be a quick solution. She reiterated the voluntary recognition versus election process.

Unit Determination

Prior to the election process - Set /determine the positions to be proposed within the unit.

Discussed timeline from unit election, to first required meeting to discuss issues, to step the unit negotiations

Outlined the process of starting a contract from scratch

Why not include with the teachers - Base line is salary versus hourly employees

The authorization cards were placed in individual employee mail boxes - informational meets were held for the proposed members

Detailed Form 1 - Adding Rehabilitation Assistants

it. Lori Huckel moved, and Ben Wootten seconded, to approve Form 1 and add Rehabilitation Assistant to
0. The motion passed 5-

1. The superintendent updated the Board on the appointment of John Poitras as Education Technician following the new administration procedure.
2. Ben Wootten moved, and Ann Louise d'Entremont seconded, to reconsider the drama stipend for 2003-2004 and appoint Tammy Wardwell as the Drama Coach with a stipend of \$600.00 and appoint Kathy Hally and Leigh Woodbury as drama assistants at a stipend of \$200.00 each. The motion passed 5-0.
3. Ben Wootten moved, and Ann Louise d'Entremont seconded, to amend Policy 4106K Ed Tech III Job Description to be Effective September 1, 2003. The motion passed 5-0.
4. Lori Huckel moved, and Trish Pettigrew seconded, to approve the Bus Idling Policy to be effective February 2003. The motion passed 5-0.
5. Ann Louise d'Entremont moved, and Ben Wootten seconded, to table the Immunization Policy until the March 2003 agenda to allow better parent awareness as to their rights and responsibilities under this policy. The motion passed 5-0.
6. Lorie Huckel moved, and Ann Louise d'Entremont seconded, to approve the Dropout Prevention Student Withdrawal From School Policy to be effective August 2003. The motion passed 5-0.
7. Dewaine Craig reviewed the teacher appointment process and Title 20-A, Pages 273-274; the Teacher Evaluation Policy 4200; and the Professional Development Policy 4202.
8. Discussed the annual Town Meeting process which will be a March agenda item as well.
9. Ben Wootten moved, and Lori Huckel seconded, to enter into an executive session with Gail Ladd and Dewaine Craig for the purpose of reviewing the principal's evaluation process and discuss contract issues. The motion passed 5-0.

Time In: 8:15 pm

Time Out: 11:15 pm

* Don Eley was called out of the meeting at 10:40 pm due to a family emergency.

Continued on page 3.

Blue Hill School Committee Meeting Minutes - February 24, 2003 - Page 3.

H. New Business Cont'd

10. Action on Principal Contract Matters

Anne Louise moved, and Trish Pettigrew seconded, to set Gail Ladd's principal's salary at \$60,178 with all other benefits to remain the same for the 2003-2004 school year. The motion passed 4-0.

Anne Louise moved, and Lori Huckel seconded, to follow the superintendent's nomination and extend Gail Ladd's Principal's Contract to August 31, 2005. The motion passed 3-1.

Anne Louise d'Entremont moved, and Trish Pettigrew seconded, to delegate the votes for the February 24, 2003 Joint Union #93 School Committee Meeting to Ben Wootten. The motion passed 4-0.

I. Information

1. GSA Report -A meeting with GSA administration, Union #93 principals, and school committee chairs will be held on March 31, 2003 beginning at 7:00 pm in the GSA Library.

2. Principal's Report

None

3. Superintendent's Report

Tort Claim Notice

4. Other Reports/Information

J. Signing of Vouchers

None

K. Adjournment

With the business of the meeting being completed, the meeting was adjourned at 11:24 pm.

Respectfully submitted,

Dewaine B. Craig, Superintendent