

**Blue Hill School Committee Meeting**  
**September 11, 2013**  
**Blue Hill Consolidated School**  
**Minutes**

A. Call to Order

The meeting was called to order at 5:00 p.m. by Chair John Richardson followed by the salute to the flag.

Members Present: John Richardson, Ben Wootten, Jan Snow, Annie Rice, Susan Keenan

Members Absent: None

Others Present: Mark Hurvitt, Della Martin, Paul Perkinson, Joanna Evans, Shelly Schildroth, Maryanne Lewandowski, Matt Jurick, Volante Carlson, Tracy Gandy, Franklin Burke

B. Flag Salute

C. Approval of the Minutes of Previous Meetings

1. A motion was made by Ben Wootten, seconded by Susan Keenan, to approve the minutes of the August 14, 2013 meeting. Motion passed 5-0.

D. Approval of the Agenda

A motion was made by Annie Rice, seconded by Jan Snow, to approve the agenda with the amendment to replace G.6. Other Reports with Building Committee Report. Motion passed 5-0.

E. Communications

None

F. Comments and/or Questions from the Public

Volante Carlson desired to keep her children at BHCS, although she will be moving to Surry. Under current policy, this is not possible. Della Martin will meet with her on 9/12.

G. Reports

1. GSA Report – Paul Perkinson and Joanna Evans, Director of Admissions, came to do the GSA Report.
2. Principal's Report – Della Martin's written report was handed out and is attached to the office minutes. Plus, BHCS has a workshop day on October 19<sup>th</sup>, switched from August 27<sup>th</sup>. New bus pick up, drop off rules going well. Della handed out the 5<sup>th</sup> and 8<sup>th</sup> grade Science MEA scores.

3. Superintendent's Report

- a. Fall Coaches – Mark Hurvitt reported that he has hired:

Anita Black, Fall Athletic Director, \$1,000 stipend

Deb Hutchins-Tapley, Assistant Cross Country Coach, \$450 stipend

Kim Williamson, Cross Country Coach, \$900 stipend

Mark Baxter, "B" Soccer, \$800 stipend

Mark Baxter, Clinic Soccer, \$650 stipend

Audrey Means, After School Chorus, \$500 stipend

Mark Hurvitt also reported on Teri Ames' resignation and on the August 28, 2013 Union Workshop Day at Surry.

- b. Ed. Tech Transfer

Mr. Hurvitt reported that Laura Maier has transferred from an Ed. Tech. II position to an Ed. Tech. III position.

4. PTF Report – Tracy Gandy and Rachel Nightingale are the two co-chairs.

The PTF is working on:

- a. Refreshments for the Making Strides Run
- b. Craft Fair in late November

5. Building and Grounds Committee Report

Franklin Burke went over inside and outside issues in his report which is enclosed with the office minutes. There was also discussion about fixing the hillside.

6. Building Committee: Della Martin and Rick Malm have been reconfiguring the original drawing to fall in line with renovations, not with new construction. Rick Malm will produce a new renovation drawing for the board on October 9<sup>th</sup> and either come in person to go over it, or send some notes. It is an important first step to make the best use of the space we have.

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H. Old Business

1. Board Goals for 2013-2014  
The board set three goals, by consensus.
2. Emergency Plan  
This will be on the October agenda for approval.

I. New Business

1. First Readings of the Following Policies:
  - a. Harassment and Sexual Harassment of Students -5601(Enc)
  - b. Student Discrimination and Harassment Complaint Procedure – 5601(Enc)
  - c. Harassment and Sexual Harassment of School Employees -4702 (Enc)
  - d. Employee Discrimination and Harassment Complaint Procedure – 4702 (Enc)
  - e. Nondiscrimination /Equal Opportunity and Affirmative Action – 4300 (Enc)
  - f. Tobacco Use and Possession Administration – Procedure 1320.2 (Enc)
  - g. Tobacco Use and Possession – 1320.2 (Enc)
  - h. Drug Free Workplace -4400 (Enc)

The board did a first reading of policies a. through h. There will be a second reading in October. The board made several changes along the way.

- i. Review of Current Residency Policy and Discussion on Possible Acceptance of Tuition Students  
Jan Snow was not in favor of taking in tuition students.  
A motion was made by John Richardson, seconded by Ben Wootten, to keep both policies (5302, 5302.1) the same. Motion passed 5-0.
2. Possible Appointment of an Ed. Tech. II for the 2013-2014 School Year  
A motion was made by Ben Wootten, seconded by John Richardson, to follow the Superintendent's nomination and to appoint Alexandra Wessel to the open Ed. Tech. II position for the 2013-2014 school year. Motion passed 5-0.
3. To Possibly Appoint a Member to the MSBA Delegation  
No appointment.
4. To Appoint a Member to the Superintendent's Evaluation Committee  
Ben Wootten was appointed to the committee.
5. Annual Report from the Union 93 Certification Support Team  
The report was noted.
6. To Approve B.E.E.M. Grants  
There were no B.E.E.M. grants. However, the board changed the approval process.  
A motion was made by Ben Wootten, seconded by Jan Snow, for all B.E.E.M. grant proposals to be emailed to the board, the principal, and the superintendent. If there is an expression of concern by anyone, than the proposal would go to the board. If not, than the board member serving on the B.E.E.M. committee is authorized to approve the B.E.E.M. grant for the board. Motion passed 5-0.
7. To Approve Team Leaders for the 2013-2014 School Year  
A motion was made by Ben Wootten, seconded by Annie Rice, to approve the following Team Leaders for the 2013-2014 school year: Heather Nelson, Anita Black, Michelle Schildroth, Penny Ricker. Motion passed 5-0.
8. Additional Stipend for an Assistant Cross Country Coach  
A motion was made by Ben Wootten, seconded by Annie Rice, to appoint Christie Snow as the second assistant cross country coach and to pay a stipend of \$450.00. Motion passed 5-0.

J. Items for Next Month's Agenda

K. Signing of Vouchers

The vouchers were signed.

L. Adjournment

The meeting was adjourned at 6:55 p.m. by Chair John Richardson.

Respectfully submitted,

Mark E. Hurvitt  
Superintendent of Schools