

Blue Hill School Committee Meeting
October 9, 2013
Blue Hill Consolidated School
Minutes

A. Call to Order

The meeting was called to order at 5:01 p.m. by Chair John Richardson, followed by the salute to the flag.
Members Present: John Richardson, Ben Wootten, Jan Snow, Susan Keenan, Annie Rice
Members Absent: None
Others Present: Mark Hurvitt; Della Martin; Nancy Bos; Anne Berleant, reporter for *The Penobscot Bay Press*;
Jessica Hutchins; Beth Jackson; Heather Nelson; Matt Jurick; Rick Malm

B. Flag Salute

C. Approval of the Minutes of Previous Meetings

1. A motion was made by Jan Snow, seconded by Annie Rice, to approve the minutes of the September 11, 2013 meeting. Motion passed 5-0.

D. Approval of the Agenda

A motion was made by Susan Keenan, seconded by Annie Rice, to approve the agenda with the following additions:
I. New Business item #6. Possible Delegation of Votes; I. New Business item #7. Pre-K Grant Approval;
I. New Business item #7. Superintendent Evaluation Forms. Motion passed 5-0.

E. Communications

None.

F. Comments and/or Questions from the Public

None.

G. Reports

1. Discussion of Possible BHCS Renovations with Rick Malm, Architect:
Rick Malm presented two possible renovation plans for BHCS to accommodate Pre-K.
 - a. \$208,590.00
 - b. \$282,398.00 (Which includes redesigning the locker rooms)One of these plans, or a revised version, could be presented to the town as a warrant article at the April, 2014 Town Meeting, provided it survives the budget process. Work would potentially begin in June, 2014.
2. GSA Report – Both written reports are enclosed with the office minutes.
3. Principal's Report – Della Martin's written report was handed out and is enclosed with the office minutes.
4. Superintendent's Report – No report.
5. PTF Report:
The PTF is working on the following initiatives: Student Directory; Making Strides Run; Snacks for NECAP's; Craft Fair on November 23rd; Movie nights.
6. Building and Grounds Committee Report
None.
7. Building Committee
Reflected in G. 1.

H. Old Business

1. Concept Approval of Renovations/Pre-K Plan
Some details:
Starts September 2014, All day; Every Day; Any Blue Hill 4 year old can participate; Transportation provided;
Two classrooms.
A motion was made by Jan Snow, seconded by Annie Rice, to approve this concept. Motion passed 4-0-1.
(Ben Wootten - Abstained).
2. Emergency Plan Approval
A motion was made by Jan Snow, seconded by Ben Wootten, to approve the Emergency Plan. Motion passed 5-0.
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H. Old Business (continued)

3. To Approve the 2013-2014 Board Goals

A motion was made by Ben Wootten, seconded by Jan Snow, to approve the 2013-2014 Board Goals as amended.

Motion passed 5-0.

4. BEEM Grants

Jan Snow reported on the following approved grants:

Book Flix - \$759.00; Zoo Team - \$750.00; Polar Ambassadors - \$500.00; 3D Scanner - \$1,590.28

I. New Business

1. Second Readings of the Following Policies:

- a. Harassment and Sexual Harassment of Students -5601(Enc)
- b. Student Discrimination and Harassment Complaint Procedure – 5601(Enc)
- c. Harassment and Sexual Harassment of School Employees -4702 (Enc)
- d. Employee Discrimination and Harassment Complaint Procedure – 4702 (Enc)
- e. Nondiscrimination /Equal Opportunity and Affirmative Action – 4300 (Enc)
- f. Tobacco Use and Possession Administration – Procedure 1320.2 (Enc)
- g. Tobacco Use and Possession – 1320.2 (Enc)
- h. Drug Free Workplace -4400 (Enc)

A motion was made by Ben Wootten, seconded by Jan Snow, to approve all eight of the second readings 1.a. - 1. h.

Motion passed 5-0.

2. First Readings of the Following Policies:

- a. Use of Physical Restraint and Seclusion (Enc)
- b. Procedures on Physical Restraint and Seclusion (Enc)
- c. Student Education Records and Information (Enc)
- d. Annual Notice of Student Education Records and Information Rights (Enc)
- e. Student Education Records and Information Administrative Procedure (Enc)
- f. School District Goals and Objectives (Enc)
- g. Recruiting and Hiring of Administrative Staff Administrative Procedures (Enc)

A motion was made by Ben Wootten, seconded by Jan Snow, to approve all seven policies.

Motion passed 5-0.

3. To Award the Snow Plow Bid for the 2013-2014 School Year

A motion was made by Ben Wootten, seconded by Susan Keenan, to award the Snow Plow Bid to M.E. Astbury & Sons, Inc. for the 2013-2014 season at a rate of \$365.00 per storm for plowing and \$100.00 per hour for removal, if needed.

Motion passed 5-0.

4. To Award the Sidewalk Shoveling Bid for the 2013-2014 School Year

A motion was made by Annie Rice, seconded by Jan Snow, to award the Sidewalk and Doorway – Snow Removal Bid to Jim Lacasse for the 2013-2014 season at a rate of \$115.00 per storm.

Motion passed 5-0.

5. Coaching Appointments

There were none.

A motion was made by Ben Wootten, seconded by Jan Snow, to authorize the superintendent to hire and inform the board in November of any appointments.

Motion passed 4-0-1.

(Susan Keenan Abstained).

6. Possible Delegation of Votes for the Upcoming November 12th Joint Union 93 School Committee Meeting

No delegation of votes.

7. Pre-K Grant Approval

A motion was made by Jan Snow, seconded by Susan Keenan, to accept the DOE Pre-K grant of \$5,000.00, Blue Hill being the fiscal agent.

Motion passed 5-0.

8. Superintendent Evaluation Forms

Ben Wootten asked the board to turn in their Superintendent Evaluation Forms.

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J. Items for Next Month's Agenda

1. Pre-K Committee Report

K. Signing of Vouchers

The vouchers were signed.

L. Adjournment

The meeting was adjourned at 6:30 p.m. by Chair John Richardson.

Respectfully submitted,

Mark E. Hurvitt
Superintendent of Schools