

Blue Hill School Committee Meeting
Wednesday, July 8, 2015 – 5:00pm
Blue Hill Consolidated School
Minutes

A. Call to order

The meeting was called to order at 5:00pm by Chair, Jan Snow.

Members Present: Ben Wootten, Jan Snow, Jim Lacasse, Sean Walsh, Annie Rice arrived at 5:10.

Members Absent:

Others Present: Mark Hurvitt, Matt Lokken, Sheila Irvine, Shelly Schildroth, Mary Tobey, Matt Jurick, Anne Berleant (reporter for the Weekly Packet)

B. Flag Salute

C. Approval of the June 10, 2015 minutes

A motion was made by Sean Walsh, seconded by Ben Wootten to approve the minutes of the June 10, 2015 meeting. Motion passed 4-0.

D. Approval of the Agenda

A motion was made by Ben Wootten, seconded by Sean Walsh, to approve the agenda.

Motion passed 4-0.

Annie Rice arrived at 5:10pm.

E. Communications

1. Shelly Schildroth – Title IA Policy and Report Card Discussion
Shelly went over Title IA and Blue Hill report cards.

2. Shared a letter from Della Martin thanking the Board for their retirement gifts and party for her and for the Board's untiring dedication to BHCS.

F. Comments and/or Questions from the Public

None.

G. Reports

1. GSA Report

The GSA report was handed out and is attached to the office minutes.

2. Principal's Report

New Principal, Matt Lokken, filled the Board in on his first week at BHCS. Written reports will start in August.

3. Superintendent's Report

Mr. Hurvitt reported about the attic and the dumpster. Bids due on July 31, 2015. A special meeting will be held on August 3, 2015 at 4:00pm to award bid.

Jan Snow will assist Mark with Revolving Renovation application.

Continued on page 2

Blue Hill School Committee Meeting Minutes – July 8, 2015 – Page 2
Reports continued

4. PTF Report

None.

5. Building and Grounds Committee Report

Sean Walsh will be the Board representative on the Building and Grounds Committee.

H. Old Business

None.

I. New Business

1. MLTI Laptop Insurance Discussion

Insurance through MSMA approximately \$75.00 per machine, at approximately 100 machines; that's \$7500.00 not in current budget. For the August meeting, Matt Jurick will provide the Board with a list of issues for the current machines. We will look to budget insurance for 2016-17.

2. Possible Hiring Nominations

1. A motion was made by Ben Wootten, seconded by Sean Walsh, to hire Mary Tobey as the grades 5-8 Special Education teacher. Motion passed 5-0.

2. A motion was made by Ben Wootten, seconded by Sean Walsh, to hire Jerin Smith as the Assistant Secretary, bringing Jerin's hours to 7.5 per day in the office. Motion passed 5-0.

3. A motion was made by Jim Lacasse, seconded by Sean Walsh, to allow the Superintendent to inform Board in August about the head custodian hiring. Motion passed 5-0.

3. Support Staff Evaluation Form (enc)

Tabled to August meeting.

4. Updated Concussion Policy – Third Reading

A motion was made by Sean Walsh, seconded by Jim Lacasse, to approve policy # 5917 Management of Concussions and Other Head Injuries Motion passed 5-0.

5. Head Cook Job Description – Second Reading

A motion was made by Sean Walsh, seconded by Ben Wootten, to approve Head Cook Job Description. Motion passed 5-0.

6. School Secretary Job Description – Second Reading

A motion was made by Ben Wootten, seconded by Sean Walsh, to approve the School Secretary Job Description. Motion passed 5-0.

Continued on page 3.

Blue Hill School Committee Meeting Minutes – July 8, 2015 – Page 3

New Business (continued)

7. Use of School Facilities Policy # 1320 - First Reading
Tabled until August meeting.

J. Items for Next Month's Agenda

1. MLTI Laptop Insurance Follow-Up with Matt Jurick
2. Use of School Facilities Policy # 1320 – First Reading
3. Possible Hiring Nominations – Head Custodian, etc.
4. Policy re: Parent Involvement in Title 1A (Second Reading)
5. Support Staff Evaluation Form

K. Signing of Vouchers

The vouchers were signed.

L. Adjournment

The meeting was adjourned at 5:46pm by Chair, Jan Snow.

Respectfully submitted,

Mark Hurvitt
Superintendent of Schools