

Blue Hill School Committee Meeting  
Wednesday, March 9, 2016 – 5:00pm  
Blue Hill Consolidated School  
Minutes

A. Call to order

The meeting was called to order at 5:03pm by Chair, Jan Snow.

Members Present: Jan Snow, Ben Wootten, Jim Lacasse

Members Absent: Sean Walsh, Annie Rice

Others Present: Mark Hurvitt, Shelly Schildroth, Della Martin, Tracy Gandy, Anita Black, Matt Jurick, Kat Hudson, Dawn Robbins

B. Flag Salute

C. Approval of the February 4, 2016; February 10, 2016; February 11, 2016; February 18, 2016 and February 29, 2016 minutes

A motion was made by Ben Wootten, seconded by Jan Snow, to approve the minutes with the following amendment: Delete # 3 (there could be a payment plan worked out with Blue Hill and GSA) under Section 5. Motion passed 3-0.

D. Approval of the Agenda

A motion was made by Ben Wootten, seconded by Jim Lacasse, to approve the agenda with the following changes: Table I5 (Consider Policy # 8100C and 8100D) and add NCLB Report with Dawn Robbins, Curriculum Coordinator, to E (Communications) Motion passed 4-0.

E. Communications

Dawn Robbins, Curriculum Coordinator, went over Blue Hill's 2014-15 NCLB Report Card with the Board.

F. Comments and/or Questions from the Public

None.

G. Reports

1. GSA Report

None.

2. Principal's Report

The Principal's Report was handed out and is attached to the office minutes.

3. Superintendent's Report

1. Mr. Hurvitt shared the middle school HCTC survey with the Board.

4. PTF Report

Winter clubs have finished; will provide snacks during testing; Teacher Appreciation week coming around the corner; will provide child care for Town Meeting.

Continued on page 2.

**Blue Hill School Committee Meeting Minutes March 9, 2016 – page 2.  
Reports (Continued)**

5. Building and Grounds Committee Report

None

H. Old Business

1. School Volunteers Policy # 1101 – Third Reading

Shelly Schildroth, Principal, is going to tackle this and make it specific to Blue Hill needs and issues.

2. Review Maintenance, Secretaries and Nurse Job Descriptions

A motion was made by Ben Wootten, seconded by Jim Lacasse, to approve all of them, amending the nurse's. Motion passed 3-0.

I. New Business

1. Preparations for Town Meeting

- Ben Wootten doing a letter to the Packet
- Jan Snow/Mark Hurvitt working on a handout for Town Meeting
- Budget Committee recommending \$40,000.00 less in Regular Instruction

2. Coaching Nominations

A motion was made by Ben Wootten, seconded by Jim Lacasse for:

Mark Clapp, Baseball

David Stearns, Head Track

Kyle Snow, Swing Track

Sharon Scheff, Assistant Track Motion passed 3-0.

3. Update Policies 2132 (Weapons, Violence and School Safety) and Policy 2133 (Relations with Law Enforcement Authorities)

Jan Snow and Vernetta going to work on these two.

4. Delete Policy # 2131 (Crisis Intervention Policy)

A motion was made by Jan Snow, seconded by Ben Wootten, to delete the policy.

Motion passed 3-0.

5. Consider Policy 8100C (Recruiting and Hiring Administrative Staff – Administrative Procedure) and Policy 8100D (Blue Hill Consolidated School Hiring Procedure)

These two policies were tabled.

6. Young Authors Camp Proposal

Della Martin and Kat Hudson proposed a Young Author's Camp at BHCS from June 27 – July 1, 2016, through the UMaine Writing Center, for grades 5-8.

A motion was made by Ben Wootten, seconded by Jim Lacasse, to approve.

Motion passed 3-0.

Continued on page 3.

**Blue Hill School Committee Meeting Minutes – March 9, 2016 – Page 3**  
**New Business (continued)**

7. Discussion of Moving Head Cook Position to a Stand-Alone Contract

A motion was made by Jan Snow, seconded by Ben Wootten, to open contract for the purpose of negotiating the head cook position. Motion passed 3-0.

Ben Wootten is the negotiator.

J. Items for Next Month's Agenda

1. Policy # 1101 School Volunteers – Fourth Reading (May agenda)
2. Policy # 1320 – School Use Policy; Policy # 1320.1 – Procedures Regarding Community Use of School Facilities; Policy # 1320.1A – Community Use of School Facilities Schedule of Fees
3. Laptop Insurance Discussion
4. Approve 6<sup>th</sup> Grade Boston Trip – Penny Ricker and Anita Black
5. School Union #93 Calendar for 2016-2017

K. Signing of Vouchers

The vouchers were signed.

L. Adjournment

The meeting was adjourned at 6:23pm by Chair, Jan Snow.

Respectfully submitted,

Mark Hurvitt  
Superintendent of Schools