

Blue Hill School Committee Meeting  
Wednesday, May 10, 2017 – 5:00pm  
Blue Hill Consolidated School  
Minutes

A. Call to order

The meeting was called to order at 5:01pm by Chair, Jan Snow.

Members Present: Jan Snow, Ben Wootten, Jonathan Smallidge, Amy Houghton

Members Absent: Jim Lacasse

Others Present: Mark Hurvitt, Shelly Schildroth, Tracy Gandy, Jessica Hutchins-Conrad, Rich Drenga, Amy Drenga, Tarsha Astbury, Greg Holman

B. Flag Salute

C. Approval of the April 12, 2017 Meeting Minutes

A motion was made by Jan Snow, seconded by Ben Wootten, to approve the minutes of the April 12, 2017 meeting with the following amendments: Vote for Chair changed from 3-0 to 4-0; J1 changed from 8<sup>th</sup> Grade Trip Approval to 6<sup>th</sup> Grade Trip Approval Motion passed 4-0.

D. Approval of the Agenda

A motion was made by Ben Wootten, seconded by Jan Snow, to approve the agenda.

Motion passed 4-0.

E. Communications

1. 6<sup>th</sup> Grade Boston Trip Presentation

May 18. They will go to Moody's Diner, Museum of Science in Boston (Ancient Civilizations), Quincy Market. Amy Drenga, 6<sup>th</sup> grade teacher, is the lead chaperone.

2. 6<sup>th</sup> Grade Boston Trip Approval

A motion was made by Ben Wootten, seconded by Amy Houghton, to approve the trip.

Motion passed 4-0.

3. 8<sup>th</sup> Grade Trip Approval (the presentation was done at the February meeting)

June 8: Sea Dogs ball game in Portland

June 9: Camp Beech Cliff

June 10: Funtown/Splashtown, Old Orchard Beach

June 11: Acadia National Park with an overnight at a campground

A motion was made by Ben Wootten, seconded by Jan Snow, to approve the trip provided that Principal Shelly Schildroth investigates the curriculum connection with this trip and feels as though it is appropriate. Motion passed 4-0.

F. Comments and/or Questions from the Public

None.

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### Reports

#### G. Reports

##### 1. GSA Report

- 1) Ben Wootten attended the GSA annual meeting. There is an issue of coordination between GSA and BHCS. Spanish standards need to be coordinated.

##### 2. Principal's Report

Shelly Schildroth reported on the evaluation law, and how Blue Hill Consolidated School is tackling the TPGE plan. She went through the process with the Board of the comprehensive evaluation model which she is in the middle of. She reported that the software which supports the evaluation process, "Teachpoint", is working well.

##### 3. Superintendent's Report

###### 1. Renovation Update, Building Committee Update

- a) Paving happening on May 12, 2017
- b) Waiting for one more bank to make a financing decision
- c) Announced Building Committee: (9 members) Jamie Wentworth, Head of Maintenance; Shelly Schildroth, Principal; Mark Hurvitt, Superintendent; Jon Smallidge, Board Member; Jan Snow, Board Member; Jim Schatz, Selectman; Joshua Tunick, Pete Tuell, Matt Carter

##### 4. PTF Report

Teacher Appreciation was last week; Screen Free week coming up.

#### H. Old Business

##### 1. Policy Follow-up and Job Descriptions

World Language and Art policies will be mailed in the agenda packets.

#### I. New Business

##### 1. April 1, 2017 Enrollments

Noted.

##### 2. Summer School Teachers

A motion was made by Ben Wootten, seconded by Jan Snow, for Jessica Hutchins-Conrad and Vicki Davis. Motion passed 4-0.

##### 3. Anticipated Balances Report

Jan went over all lines which were over-budget. We will have another report in June.

##### 4. Policy # 3214 Concerning School Checking Account - First Reading

Second reading will take place in June.

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**New Business (Continued)**

5. Possible Executive Session Pursuant to § 405 (6)(A) for the Purpose of Personnel Matters

A motion was made by Jan Snow to not go into Executive Session. There was no second.

A motion was made by Ben Wootten, seconded by Jan Snow, to go into Executive Session at 6:33pm. Exited Executive Session at 6:48pm.

6. To Approve Teachers Going Onto Continuing Contracts for the 2017-2018 School Year

A motion was made by Ben Wootten, seconded by Jan Snow, for: Tarsha Astbury, Tracy Gandy, Greg Holman, Kat Hudson, Jessica Hutchins-Conrad, Bryan Lescord. Motion passed 4-0.

7. To Approve Teachers Going Onto 3rd Year Probationary Teaching Contracts for the 2017-2018 School Year

A motion was made by Ben Wootten, seconded by Jan Snow, for Mary Tobey.

Motion passed 4-0.

8. To Approve Teachers Going Onto 2<sup>nd</sup> Year Probationary Teaching Contracts for the 2017-2018 School Year

A motion was made by Ben Wootten, seconded by Jan Snow, for Amy Drenga, Emily Herrick and Stacy Roguski. Motion passed 4-0.

J. Items for Next Month's Agenda

1. World Language Teacher Job Description
2. Art Teacher Job Description
3. Anticipated Balances Report
4. Policy # 3214 Concerning School Checking Account – Second Reading
5. Board Goals for 2017-2018 (2016-2017 enc)
6. Summary of Accounts
7. Award Fuel Oil Bid for September 1, 2017 through August 31, 2018 Contract Year

K. Signing of Vouchers

Completed

L. Adjournment

The meeting was adjourned at 6:51pm by Chair, Jan Snow.

Respectfully submitted,

Mark Hurvitt  
Superintendent of Schools