

Blue Hill School Committee Meeting
Wednesday, August 9, 2017 – 5:00pm
Blue Hill Consolidated School
Minutes

A. Call to order

The meeting was called to order at 5:03pm by Chair, Jan Snow.

Members Present: Jan Snow, Ben Wootten, Jonathan Smallidge

Members Absent: Jim Lacasse, Amy Houghton

Others Present: Mark Hurvitt, Shelly Schildroth, Rebecca Conable, Jamie Wentworth, Tara McKechnie

B. Flag Salute

C. Approval of the July 12, 2017 and July 25, 2017 Meeting Minutes

A motion was made by Ben Wootten, seconded by Jan Snow, to approve the minutes of the July 12, 2017 and July 25, 2017 meetings.

Motion passed 3-0.

D. Approval of the Agenda

A motion was made by Ben Wootten, seconded by Jan Snow, to approve the agenda after omitting I4 (World Language Teacher Job Description and I5 (Art Teacher Job Description); adding I11 (Exit Interview Policy; and adding H2 (Executive Session Pursuant to MRSA § 405 (6)(F) Confidential Records Review)

Motion passed 3-0.

E. Communications

Andrea Brown – Brown’s Busing Annual Meeting with the Board, Approve Bus Drivers for the 2017-2018 School Year

Andrea and Dwight Brown talked with the Board. They are having trouble licensing drivers. The Board was okay, by consensus, with the drivers they hired.

F. Comments and/or Questions from the Public

None.

G. Reports

1. GSA Report

None

2. Principal’s Report

Shelly Schildroth provided the report which was handed out and is attached to the office minutes.

3. Superintendent’s Report

1. Update on Oil Tank

Lots of discussion on the Gaftech proposal. Finally, a motion was made by Jan Snow, seconded by Ben Wootten, to accept the proposal for \$16,500.00 for a housing structure for the oil tank.

Motion passed 3-0.

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Superintendent’s Report (cont’d)

Mark Hurvitt will be checking on the knee wall, bolts, and slab. Also, the Board gave Mark permission to sign revised CES contract.

4. PTF Report
None.

5. Building and Grounds Committee Report
Jamie Wentworth and crew are making the school look really good.

H. Old Business

1. Possible BEEM-PTF Merger, Continued Discussion

Mark Hurvitt will go back to the auditors and ask them questions which were raised during the discussion. Lots of discussion on all the details. Finally, a motion was made by Jan Snow, seconded by Ben Wootten, to approve the formation of a new organization and to recommend that its name be BHCS Boosters. Motion passed 3-0.

Also, A motion was made by Ben Wootten, seconded by Jan Snow, to approve expenditures for up to \$100.00 per staff member (not just teachers) through designated channels for materials and programs at school, with \$6,000.00 as a cap. Motion passed 3-0.

2. Executive Session Pursuant to MRSA § 405 (6)(F) Confidential Records Review

A motion was made by Ben Wootten, seconded by Jan Snow, to enter executive session at 6:22pm with Shelly Schildroth and Tara McKechnie. Motion passed 3-0.

Exited executive session at 6:33pm with no action taken.

I. New Business

1. To Appoint New Hires for the 2017-2018 School Year

A motion was made by Ben Wootten, seconded by Jan Snow, to approve Erin Montgomery as Assistant Cook. Motion passed 3-0.

2. To Approve School Lunch/Breakfast Prices for the 2017-2018 School Year

A motion was made by Jan Snow, seconded by Jon Smallidge to approve the school lunch prices, which included reducing adult lunch by 50 cents. Motion passed 3-0.

3. Coaching Appointments

A motion was made by Ben Wootten, seconded by Jan Snow, for Mark Hurvitt to have authority to hire and inform for coaches for the fall season. Motion passed 3-0.

4. World Language Teacher Job Description

Approval tabled until September meeting

5. Art Teacher Job Description – Approval

Approval tabled until September meeting

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New Business (cont'd)

6. Title I Ed Tech Job Description - Approval
Approval tabled until September meeting
7. Athletic Director Job Description
Approval tabled until September meeting
8. Principal Job Description – Approval
Approval tabled until September meeting
9. Special Education Ed Tech Job Description – Approval
Approval tabled until September meeting
10. Board Goals for 2017-2018
Tabled until September meeting
11. Policy Updates
Exit Interview Policy 4500 will be reviewed in September.
12. To Appoint a School Physician for 2017-2018 School Year (Dr. Marjorie Olivari)
A motion was made by Ben Wootten, seconded by Jan Snow, to approve Dr. Olivari as the 2017-2018 school year physician. Motion passed 3-0.
13. Approve School Handbook
A motion was made by Ben Wootten, seconded by Jan Snow, to approve with appropriate revisions. Motion passed 3-0.
14. Faculty Handbook Approval
A motion was made by Ben Wootten, seconded by Jan Snow, to approve with appropriate revisions. Motion passed 3-0.
15. Certification Support Team Report
Noted.

J. Items for Next Month's Agenda

1. Board Goals for 2017-2018
2. World Language Teacher Job Description – Approval
3. Art Teacher Job Description – Approval
4. Title I Ed Tech Job Description – Approval
5. Athletic Director Job Description – Approval
6. Principal Job Description – Approval
7. Special Education Ed Tech Job Description – Approval
8. Inform of Coaching Appointments

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Items for Next Month's Agenda (cont'd)

9. Exit Interview Policy 4500

10. To Appoint a Member to the Superintendent's Evaluation Committee

11. To Possibly Appoint a Member to the MSBA Delegation

K. Signing of Vouchers

Completed

L. Adjournment

The meeting was adjourned at 6:40pm by Chair, Jan Snow, as Jon Smallidge needed to leave (his birthday!!). Items will be rolled over to future August meeting or regular September meeting.

Respectfully submitted,

Mark E. Hurvitt

Superintendent of Schools