

Blue Hill School Committee Meeting  
Wednesday, September 9, 2015 – 5:00pm  
Blue Hill Consolidated School  
Minutes

A. Call to order

The meeting was called to order at 5:03pm by Chair, Jan Snow.

Members Present: Jan Snow, Jim Lacasse, Sean Walsh, Annie Rice arrived at 5:04pm

Members Absent: Ben Wootten

Others Present: Mark Hurvitt, Tracy Gandy, Audrey Means, Jamie Wentworth

B. Flag Salute

C. Approval of the August 3, 2015; August 12, 2015 and August 31, 2015 minutes

A motion was made by Sean Walsh, seconded by Jim Lacasse, to approve the minutes of the

August 3; August 12 and August 31, 2015 meetings.

Motion passed 3-0.

D. Approval of the Agenda (Annie arrived)

A motion was made by Jim Lacasse, seconded by Sean Walsh, to approve the agenda after the following changes: Omit I1, instead, Accept a Donation from the Lawrences's; Add I6 Title I Contract;

I7 Board Retreat; I8 Sub-Principal Proposal; I9 Secretary Job Description; I10; Chess Coach

Motion passed 4-0.

E. Communications

None

F. Comments and/or Questions from the Public

None.

G. Reports

1. GSA Report

None

2. Principal's Report

The Principal's Report was handed out and is attached to the office minutes.

3. Superintendent's Report

Mr. Hurvitt stated there will be a Union 93 Board Chair's meeting on September 10, 2015 at 5:00pm at the Union Office.

4. PTF Report

The first meeting of the PTF will be on September 16, 2015.

5. Building and Grounds Update

Jamie gave the Maintenance Report:

Attic is done; Simplex fire alarms are done; roof will be finished next week; gym ceiling is fixed; changed out gym light bulbs; new flags have been ordered; concrete step by gym has been fixed; new wood chips on playground; filled sandboxes; did outside trimming; 2 new basketball hoops on playground; put fruit tree back; pulled shrubs near office; curtain placed in girls' bathroom; working on outside clock.

Continued on page 2.

**Blue Hill School Committee Meeting Minutes – September 9, 2015 – page 2.**

**Reports continued**

Jamie then asked Board for a 40' by 8.5' metal storage container for \$4,340.00. By consensus, the Board approved it.

**H. Old Business**

1. Support Staff Evaluation Form – Third Reading

A motion was made by Annie Rice, seconded by Sean Walsh, to approve the Custodian's version.

Motion passed 4-0.

2. Policy # 1320 Use of School Facilities – Second Reading

A motion was made by Sean Walsh, seconded by Annie Rice, to approve the School Use Agreement.

Motion passed 4-0.

(Shelly, Jamie, Mark and Jan will work on the Policy # 1320)

3. Board Goals for 2015-2016 – Second Reading

Did not cover goals' intentions in 2014-2015. Will discuss again in October.

4. Faculty Handbook Approval

Approval scheduled for October.

**I. New Business**

1. To Accept Donation from the Lawrence's

A motion was made by Annie Rice, seconded by Sean Walsh, to accept the gracious donation of 7 tables and 32 chairs from the Lawrence's. Mark will write a letter to them.

Motion passed 4-0.

2. Athletic Director, Coaching and Assistant Cook Appointments

Mark Hurvitt informed Board of the following: Mark Ensworth, Athletic Director; William Simon, "A" Soccer; Sharon Scheff, Cross Country; Tara McKechnie, Assistant Cross Country; Mark Baxter, Clinic Soccer; Janelle Ciomei, "B" Soccer; Christina Billings, Assistant Cook.

A motion was made by Annie Rice, seconded by Jim Lacasse, to appoint Nell Herrmann and Kat Hudson as the 8<sup>th</sup> Grade Advisors.

Motion passed 4-0.

3. To Appoint a Member to the Superintendent's Evaluation Committee

A motion was made by Jan Snow, seconded by Jim Lacasse, to appoint Ben Wootten to the Superintendent's Evaluation Committee.

Motion passed 4-0.

4. To Possibly Appoint a Member to the MSBA Delegation

None

5. Adult Lunch Price

A motion was made by Annie Rice, seconded by Jim Lacasse, to set the Adult Lunch Price at \$4.75.

Motion passed 4-0.

6. Title I Contract

A motion was made by Annie Rice, seconded by Jim Lacasse, to approve the Title I contract.

Motion passed 4-0.

Continued on page 3.

**Blue Hill School Committee Meeting Minutes – September 9, 2015 – Page 3**

New Business (continued)

7. Board Retreat Date

Possibly November 14<sup>th</sup>, 2015 at 9:00am?

8. Sub-Principal Proposal

Mark will talk with Shelly Schildroth when she gets back from a short leave.

9. Secretary Job Description

Mark will track it down with contract/job descriptions/minutes

10. Chess Coach

We still have one stipend. Wendy Eaton has already signed contract as a Chess Coach/Advisor.

Shelly Schildroth will get folks together to find a coach.

J. Items for Next Month's Agenda

1. Policy # 1320 Use of School Facilities – Third Reading

2. Board Goals for 2015-3016 School Year –Third Reading

3. Faculty Handbook Approval

4. Acknowledge Receipt of Audit Report for BHCS Principal's Account and Student Activity Account for the Fiscal Years Ended June 30, 2014 and June 30, 2015.

K. Signing of Vouchers

The vouchers were signed.

L. Adjournment

The meeting was adjourned at 6:37pm by Chair, Jan Snow.

Respectfully submitted,

Mark Hurvitt  
Superintendent of Schools