

Blue Hill School Committee Meeting
Wednesday, July 12, 2017 – 5:00pm
Blue Hill Consolidated School
Minutes

A. Call to order

The meeting was called to order at 5:02pm by Chair, Jan Snow.

Members Present: Jan Snow, Ben Wootten, Jonathan Smallidge, Jim Lacasse, Amy Houghton

Members Absent:

Others Present: Sheila Irvine, Shelly Schildroth, Tracy Gandy, Rebecca Conable

B. Flag Salute

C. Approval of the June 14, 2017 Meeting Minutes

A motion was made by Jim Lacasse, seconded by Jon Smallidge, to approve the minutes of the June 14, 2017 meeting.

Motion passed 5-0.

D. Approval of the Agenda

A motion was made by Ben Wootten, seconded by Jim Lacasse, to approve the agenda after moving I 10 (Possible BEEM –PTF Merger) to I1 and adding I11 (Special Education Discussion)

Motion passed 5-0.

E. Communications

None.

F. Comments and/or Questions from the Public

None.

G. Reports

1. GSA Report

1) Ben Wootten reported that Libby Rosemeier is the new Assistant Head of School.

2. Principal's Report

Shelly Schildroth provided the report which was handed out and is attached to the office minutes. She asked for input from the Board. In addition to the report, Shelly shared that she has been working on amendments to the student and staff handbooks. Board members asked clarifying questions regarding the dress code with suggestions of having student input in developing and supporting policy that governs appropriate student attire. There was a suggestion to have the student council review the policy with an outside facilitator. Another suggestion was to provide students with an anonymous survey to solicit their input about appropriate school attire.

3. Superintendent's Report

1. Project Update

Information included in I9 (Oil Tank Issues)

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Reports (cont'd)

4. PTF Report

Information included in I11 (Possible BEEM-PTF Merger)

5. Building and Grounds Committee Report

Shelly Schildroth provided the report prepared by Jamie Wentworth, Head Custodian.

- Maintenance needs are being itemized in order to include them in FY 19 school budget
- Not included in the report is an estimate for pest control for ants (\$350.00) and ticks (\$1,000.00).
- Special care needs to be given in order to ensure pest control will not violate Blue Hill policy and is in line with MSMA recommendations.
- The report is attached to the office minutes.

H. Old Business

None.

I. New Business

1. Possible BEEM-PTF Merger

- Comments from Rebecca Conable and Tracy Gandy were reflective of attached handout.
- Still to be determined is the management of sustaining grants vs. one-time projects that will be later picked up by the next BHCS budget.
- The impetus of the change is to combine the limited pool of volunteers to ensure funds raised specifically for educational supports are distributed in a timely and fair way.
- Subsequent issues raised: extracurricular booster clubs and how families are impacted by so many different groups fundraising. There is a need for a fundraising policy that supports current legislation which holds the Blue Hill School Board responsible for the oversight and responsibility of all things related to the school.
- This topic will be an agenda item for the special Blue Hill School Board meeting on Tuesday, July 25, 2017 at 5:00pm at the Blue Hill Consolidated School.

2. World Language Teacher Job Description – First Reading

Tabled until August meeting

3. Art Teacher Job Description – First Reading

Table until August meeting

4. Title 1 Ed Tech Job Description – First Reading

Approval tabled until August meeting

5. Athletic Director Job Description – First Reading

Approval tabled until August meeting

6. Principal Job Description – First Reading

Approval tabled until August meeting

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New Business (cont'd)

7. Special Education Ed Tech Job Description

Approval tabled until August meeting

8. Board Goals for 2017-2018

Ben Wootten would like goals to be developed more collegially. He would like greater involvement of the school and not directed to the Principal.

9. Possible Nominations

Ms. Irvine asked for a Board member to serve on the following hiring committees:

Assistant Cook, Amy Houghton; Self-contained, Jim Lacasse; Ed Tech III, Jon Smallidge

10. Oil Tank Issues

- Email from Mark Hurvitt to Blue Hill School Board, Principal Shelly Schildroth, Sheila Irvine and Vernetta Bannister attached to office minutes.
- Jan Snow's update is included.
- Pete Tuell's report is attached to the office minutes.
- There are no funds available from State or Federal sources
- Mr. Tuell is recommending a new underground tank: avoids costs of fencing and keeping people away; original specs should have been followed; "saddle" which holds the tank is highly compromised; only 16" from top of tank to ceiling which makes doing repair work difficult.
- GAFTEC will come and evaluate on July 13th, 14th or 17th and let us know options and associated costs.
- Oil tank discussion will be an agenda item at the July 25th, 2017 special Blue Hill School Board meeting at 5:00pm at the Blue Hill Consolidated School.

J. Items for Next Month's Agenda

1. Revisit BEEM-PTF Merger
2. World Language Teacher Job Description – First Reading
3. Art Teacher Job Description – First Reading
4. Title I Ed Tech Job Description – Approval
5. Athletic Director Job Description – Approval
6. Principal Job Description – Approval
7. Special Education Ed Tech Job Description – Approval
8. Board Goals for 2017-2018
9. To Appoint New Hires for the 2017-2018 School Year
10. Oil Tank Update
11. Policy Updates
12. Student Handbook Approval
13. Faculty Handbook Approval
14. Approve Brown's Busing Drivers for 2017-2018
15. Appoint School Physician for School Year 2017-2018
16. To Approve School Lunch/Breakfast Prices for 2017-2018
17. Certification Support Team Report

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Items for Next Month's Agenda (cont'd)**

18. Special Education Discussion Update

K. Signing of Vouchers
Completed

L. Adjournment
The meeting was adjourned at 7:20pm by Chair, Jan Snow.

Respectfully submitted,

Sheila Irvine
Superintendent Designee